

**BOSTON GROUNDWATER TRUST (BGwT)**  
**BOARD MEETING**  
**January 10<sup>th</sup>, 2019**

The Board of Trustees of the Boston Groundwater Trust met in the Patriot Room at the Lenox Hotel located at 710 Boylston Street, Boston, MA. The Executive Director electronically distributed the meeting notice and agenda to the City Clerk at Boston City Hall in accordance with the provisions of the Commonwealth of Massachusetts' Open Meeting Law. Mr. Mitchell, co-chair, called the meeting to order at 4:10 pm. The following trustees were present:

Mr. Gary Saunders, Back Bay Association  
Mr. Tim Mitchell, Neighborhood Association of the Back Bay  
Ms. Janine Commerford, Greater Boston Real Estate Board  
Mr. John Hemenway, Beacon Hill Civic Association  
Mr. Andre Jones, Fenway Community Development Corporation  
Mr. Peter Shilland, Ellis Neighborhood Association  
Mr. Greg Galer, the Boston Preservation Alliance

Also present:

Mr. Christian Simonelli, Executive Director; Mr. Rory Cuddyer, Chief of Staff, City of Boston, Office of Environment, Energy, & Open Space; Mr. Steve Moore, Chief of Staff for Boston City Councilor Ed Flynn

**1. Adoption of minutes & Executive Session notes from November 8<sup>th</sup>, 2018 Meeting**

Minutes were previously emailed to Board members for review. Discussion followed. Mr. Galer, Trustee, moved to adopt the minutes. Mr. Hemenway, Trustee, seconded the motion.

**Voted:** To accept the minutes of the November 8<sup>th</sup>, 2018 meeting.

Executive session notes were previously emailed by Ms. Commerford, Secretary, to Board members for review. Discussion followed. Mr. Saunders, co-chair, moved to adopt the notes. Mr. Galer, Trustee, seconded the motion.

**Voted:** To accept the executive session notes of the November 8<sup>th</sup>, 2018 meeting.

**2. Financial Report**

Mr. Hemenway, Treasurer, reviewed the Trust's financial reports and noted the \$6,000 expense for annual accounting services and tax filing. Discussion followed.

**3. 2019 SEP-IRA Contribution**

Mr. Mitchell, co-chair, reviewed the Trust's annual contribution to the employee SEP-IRA account. He noted that the budgeted amount was \$4,500. Based on the 2018 W-2, a 5% contribution would require \$4,325. Discussion followed.

Mr. Shilland, Trustee, moved to adopt the 5 % contribution. Ms. Commerford, Secretary, seconded the motion.

**Voted:** To approve the annual 5% contribution to the Trust employee SEP-IRA.

**4. Executive Director's Report**

BGwT Executive Director Mr. Christian Simonelli distributed his report. Discussion followed. Refer to the attached *Executive Director's Report January 10<sup>th</sup>, 2019* for a complete list of activities.

**5. Executive Session: Executive Director Annual Performance Review**

Mr. Saunders, co-chair, moved that the Board enter Executive Session for the purpose of reviewing the Executive Director's performance, and not re-open the Board meeting upon adjournment of the Executive Session. Mr. Galer, Trustee, seconded the motion.

**Voted:** Mr. Saunder's motion to enter Executive Session for the purpose of reviewing the Executive Director's performance was accepted with no abstentions.

Mr. Simonelli exited the room.

**The meeting adjourned at 5:30 p.m.**

**NEXT MEETING: March 14<sup>th</sup>, 2019 @ 4:00 pm at the Lenox Hotel.**

Notes submitted by Christian Simonelli, BGwT Executive Director, on 1/11/2019.

Approved 24 January 2019



J. Commerford, Secretary

# EXECUTIVE DIRECTOR'S REPORT

## January 10<sup>th</sup>, 2019

1. **Readings** – Commenced our first set of readings of 2019.
2. **Meetings/Presentations** –
  - a. I updated the North End Waterfront Neighborhood Council on our efforts. (11/14)
  - b. I attended the scoping session and wrote a comment letter for the Frankfort & Gove Street Housing Street Project in East Boston. (11/19)
  - c. I attended the scoping session and wrote a comment letter for the 41 LaGrange Street Project. (11/26)
  - d. Along with John Schmid, Vice President-Executive Project Manager at Nitsch Engineering, I presented "*Boston Groundwater Recharge- Why? How? & Results!*" at the Architecture Boston Expo (ABX 2018) at the Convention & Exhibition Center. (11/29)
  - e. I organized a meeting with Michelle Laboy & Joshua Fieldler from team LightWell and Daniel McCormack from Blu Cloud Tech to review 2019 Project LightWell relaunch. (12/3)
  - f. I attended the scoping session for the Back Bay Parcel 12 Project. (12/10)
  - g. I met with Bashir Madamidola, Greg Thompson, and Peter Paravalos of the MBTA to discuss the efforts of the City-State Groundwater Working Group and reactivation of the long-term solution task force. (12/11)
  - h. I met with John Sullivan, BWSC Chief Engineer, to review our proposed modifications to the GCOD zoning. (1/4)
  - i. I spoke & met with residents & developers throughout the GCOD to discuss ZBA procedures and advised them on what they need to provide us to satisfy the zoning.
3. **Website** – Traffic on the website remains steady. We continue to have around 100 visits/day and just under 250 page views/day.